



Carbon Reduction Plan

Commitment to achieving Net Zero

1. Tobias Jones Consulting Limited (“TJC”) is committed to achieving Net Zero emissions by 2026.

Baseline Emissions Footprint

2. Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021

Additional details relating to the Baseline Emissions calculations

TJC is a Small and Medium Sized Enterprise (SME). TJC started to calculate carbon emissions arising from its business activities throughout 2021. There is no historic baseline previous to that date. The baseline date is therefore 2021 and TJC first reported carbon emissions in 2022.

Baseline year emissions:

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0.0
Scope 2	0.8
Scope 3 (limited Sources)	1.5
Total Emissions	2.3

Current Emissions Reporting

Reporting Year: 2021

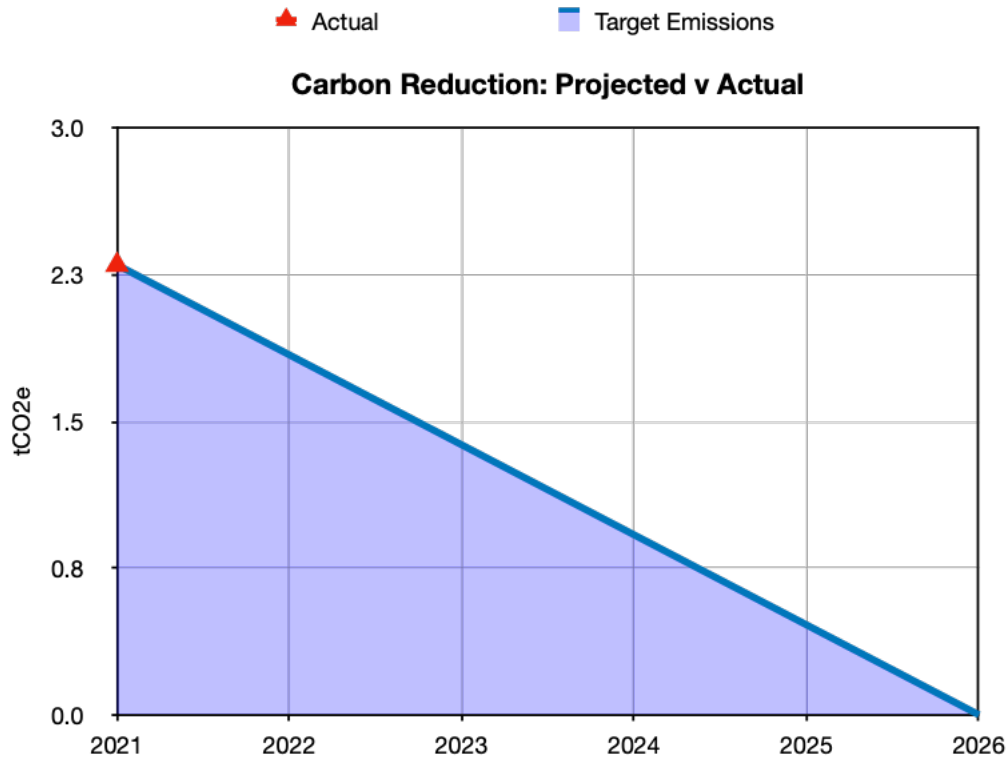
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0.0
Scope 2	0.8
Scope 3 (limited Sources)	1.5
Total Emissions	2.3

3. The current emissions in reporting year 2021 were for the period 1st January 2021 to 31st December 2021. This reporting has been prepared from a self assessment of our carbon footprint using tools provided by Carbon Footprint Ltd.
4. Our financial statements for the period filed with Companies House reported that the average monthly number of persons (including directors) employed by the company during the year was 9. Our current reported emissions equate to **0.3 tonnes CO₂ per employee in 2021**.
5. Carbon Footprint Ltd report¹ that organisations which are based from offices generally have a carbon footprint of between 2 and 5 tonnes per employee. By comparison, TJC’s current carbon footprint is approximately **10% of this figure**.

¹ Tobias Jones Consulting Limited Self Assessed Carbon Footprint Results & Recommendations, Carbon Footprint Ltd, June 2022

Emissions Reduction Targets

6. In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.
7. We project that net carbon emissions will decrease over the next five years to 0.0 tCO₂e by 2026. This is a reduction 100%.
8. Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

9. The following environmental management measures and projects have been completed or implemented since the 2021 baseline. The measures will be in effect when performing the contract.
 - a) Measurement and calculation of Scope 1, Scope 2 and selected Scope 3 emissions using data and tools supplied by Carbon Footprint Ltd.
 - b) Enhancements to our working from home arrangements and related Information Technology (IT) improvements to reduce business travel and commuting.
 - c) Selection of office space with shared facilities and services to minimise emissions impact from buildings use.
10. In the future we hope to implement further measures such as:
 - a) Appointment of a specialist adviser to develop our sustainment and carbon management journey, to encompass assurance, training and relevant standards identification.
 - b) Selection of a carbon offsetting mechanism to offset residual carbon emissions each year.

Declaration and Sign Off

11. This Carbon Reduction Plan has been completed in accordance with HMG Procurement Policy Notice (PPN) 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.
12. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard² and uses the appropriate Government emission conversion factors for greenhouse gas company reporting³.
13. Scope 1 and Scope 2 emissions have been reported in accordance with Streamline Energy and Carbon Reporting (SECR) requirements⁴, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁵.
14. This Carbon Reduction Plan has been reviewed and signed off by the Company's Director after review by the Company's Board.
15. Signed on behalf TJC:

Signed	T D C Jones
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Date	17 June 2022
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Print name	T D C Jones
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Next review date	31 January 2023
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² <https://ghgprotocol.org/corporate-standard>

³ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁴ https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/850130/Env-reporting-guidance_inc_SECR_31March.pdf

⁵ <https://ghgprotocol.org/standards/scope-3-standard>